

INTRODUCTION

MODULE 29

How to Solve Every Problem

Life is a continuous succession of problems. Everything you do, all day long, revolves around your ability to solve problems effectively.

Your entire success as a person and as a manager is determined by your ability to solve problems effectively and well. Instead of reacting to problems with anger or frustration, you should look upon problems as the essential, defining skill area of your work. Your job should be to become extremely good at solving any problem that is brought to you, large or small.

Fortunately, we know more about how to solve problems effectively today than we have ever known before. By practicing the approaches, skills and techniques of other successful managers, you can dramatically increase your ability to solve virtually any problem that comes across your desk.

In this program, you will learn how to solve problems better and more effectively than ever before.

“Your ability to

solve problems and

make good

decisions is the true

measure of your skill

as

a leader.”

WHAT YOU WILL LEARN IN THIS SESSION

“Analyze every situation by asking, ‘What is the worst possible thing that could happen?’ Then make sure it doesn’t happen.”

1. Improving the quality of your thinking;
2. The proper definition of creativity;
3. Three ways to trigger ideas;
4. The systematic method of problem-solving;
5. The power of mindstorming;
6. Brainstorming for group creativity;
7. Zero-based thinking;
8. Testing your assumptions;
9. Nominal group technique;
10. The theory of constraints;
11. The key qualities of genius;
12. Trusting to your intuition.